



# BHAVNA TRUST

JUNIOR & DEGREE COLLEGE OF COMMERCE & SCIENCE

Affiliated to the University of Mumbai

Plot No. 5, Sunder Baug, Raje Shivaji Chowk, V.N. Purav Marg, Deonar, Mumbai : 400 088 | Maharashtra

Date : 10/09/2019

## NOTICE OF MEETING

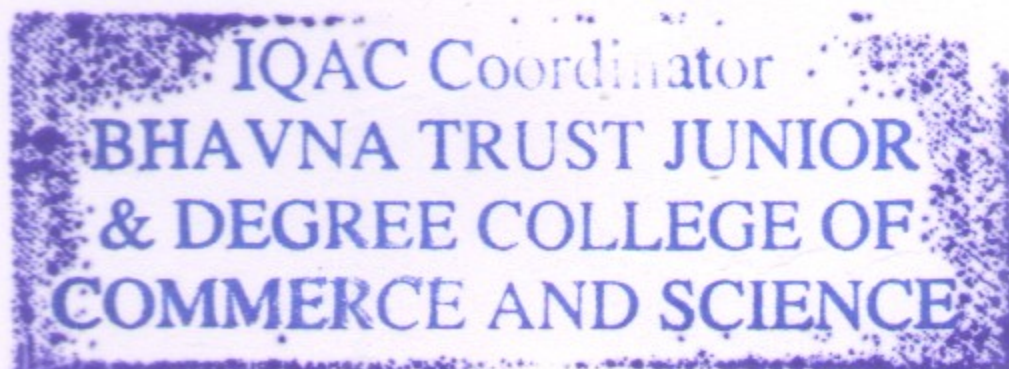
This is to inform all the members of IQAC Committee that the 2<sup>nd</sup> IQAC meeting for The A.Y 2019-2020 is scheduled to be held on 1<sup>ST</sup> October, 2019 at 1:30 pm in the IQAC room. All the members are requested to kindly make it convenient to attend the meeting.

The agenda for the meeting are:

1. Arranging informative sessions on Environmental Conservation and Public Health.
2. Hosting competitions on the themes of different festivals.
3. Conducting anti-drug activities as part of the NSS program.
4. Scheduling lectures on Intellectual Property Rights and Promoting Gender Equality.
5. Arranging a Diwali Puja ceremony for the staff.
7. Any other matter.

IQAC Coordinator

Prof. Shailesh Arondekar



I/C Principal

Mrs. Ritu Sharma

I/C PRINCIPAL

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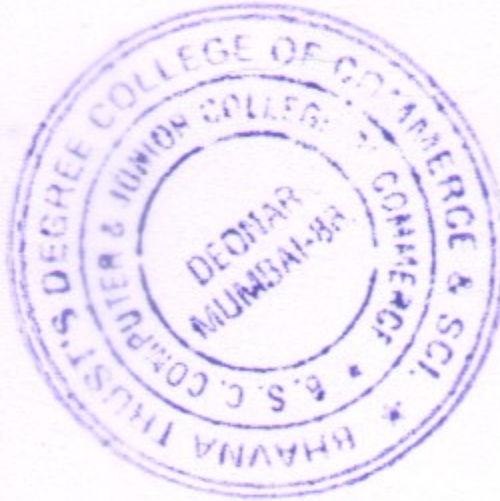
The meeting of the IQAC was held on 1<sup>st</sup> October, 2019 in the IQAC room at 1:30 pm.

The Following Members were present:

S.No	Name	Designation
1.	Mrs.Ritu Sharma	I/C Principal, Chairperson of IQAC
2.	Mr Sandeep Gaikwad	Senior Administrative Officer
2.	Asst.Prof.Alok Kumar Singh	Coordinator B.Sc.(CS),Member
3.	Asst.Prof.Rupali Sinkar	Coordinator B.Com. ,Member
4.	Asst. Prof. Roopa R.Kulkarni	Coordinator B.Sc.(IT),Member
5.	Asst. Prof. Pratiksha P.Pawar	Coordinator BMS,Member
6.	Shri Jayantilal Chhadva	Management Representative
7.	Shri Premji Nisar	Industrialist
8.	Miss Manali Pawar	Alumni
9.	Asst.Prof. Shailesh Arondekar	IQAC Coordinator

Agenda:

1. Confirmation of Minutes of last IQAC meeting.
2. Arranging informative sessions on Environmental Conservation and Public Health.
3. Hosting competitions on the themes of different festivals.
4. Conducting anti-drug activities as part of the NSS program.
5. Scheduling lectures on Intellectual Property Rights and Promoting Gender Equality.
6. Arranging a Diwali Puja ceremony for the staff.
7. Any other matter.



The IQAC coordinator Asst.Prof. Shailesh Arondekar welcomed everyone .



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The IQAC coordinator Asst.Prof. Shailesh Arondekar welcomed everyone .

Agenda 1 :

IQAC Coordinator read the minutes of last meeting and confirmed with members.

Agenda 2:

The following resolutions and discussions took place during the meeting:

1. Organizing lectures: It was discussed and resolved to organize lectures/seminars on various topics, including Environment, Health, and any other subjects based on demand.
2. Competitions: It was decided to organize competitions related to festivals to foster students connection with religion and traditions while promoting communal harmony. Additionally, other competitions like quizzes, debates, essay writing, and paper reading were suggested to develop reading and writing skills, as well as confidence and public speaking abilities.
3. NSS Program: All departments agreed to participate in the NSS (National Service Scheme) program and plan activities focused on anti-drug themes, health check-ups, and blood donation camps.
4. Lecture on Intellectual Property Rights and Gender Equality: It was resolved to organize a lecture on Intellectual Property Rights and promote gender equality.
5. Awareness program on Swachh Bharat Abhiyan: The meeting discussed and resolved to conduct an awareness program on the Swachh Bharat Abhiyan (Clean India Campaign). It was further suggested that each department should organize extension activities to fulfill their social responsibility towards the community.
6. Garba and Diwali pooja: It was decided to organize Garba (a traditional dance form) and Diwali pooja (worship ceremony) for staff. In addition to the above resolutions, the meeting also discussed the following matters:

- Intercollegiate Festival :It was decided to organize an inter-collegiate cultural festival named "Freak -20"

- Participation in Seminars or Workshops: It was decided to encourage both teaching and non-teaching staff to participate in seminars or workshops.

These resolutions and discussions were recorded in the minutes of the IQAC meeting for further reference and implementation.





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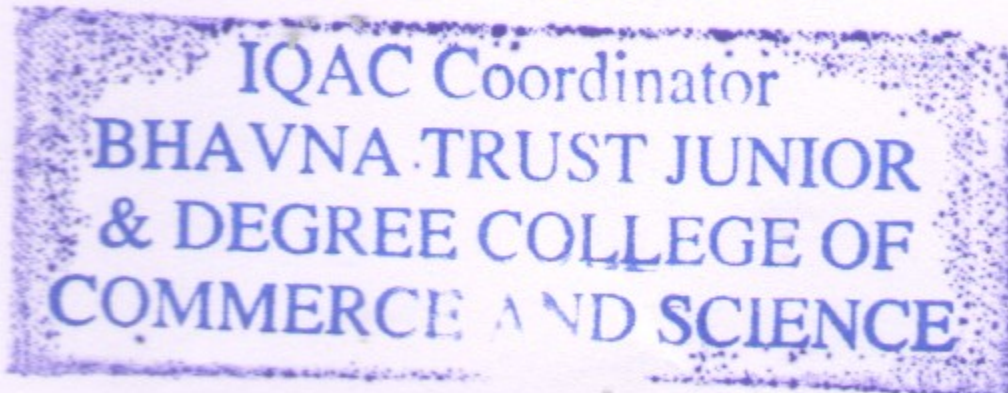
The IQAC (Internal Quality Assurance Cell) coordinator concluded the meeting by expressing gratitude to the management and all members present.

S.No	Name	Designation	Signature
1.	Asst.Prof.Ritu Sharma	I/C Principal, Chairperson of IQAC	
2.	Mr Sandeep Gaikwad	Senior Administrative Officer	
2.	Asst.Prof.Alok Kumar Singh	Coordinator B.Sc.(CS),Member	
3.	Asst.Prof.Rupali Sinkar	Coordinator B.Com. M.Com.,Member	
4.	Asst. Prof. Roopa R.Kulkarni	Coordinator B.Sc.(IT),Member	
5.	Asst. Prof. Pratiksha P.Pawar	Coordinator BMS,Member	
6.	Shri Jayantilal Chhadva	Management Representative	
7.	Shri Premji Nisar	Industrialist	
8.	Miss Manali Pawar	Alumni	
9.	Mr. Suraj Yadav	Student	AB
10.	Dr. Mrs. Pratima Singh	External Expert	AB
11.	Mrs. Shushma Kharat	Local Society Nominee	AB
12.	Asst.Prof.Shailesh Arondekar	IQAC Coordinator	

Prepared By/ Verified By

Asst. Prof. Shailesh Arondakar

IQAC Coordinator



Approved By

Mrs. Ritu Sharma

I/C Principal

I/C PRINCIPAL

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